

PLANNER II (545-09)

SALARY: \$47,548.80 - \$67,184.00 annually, plus liberal fringe benefits
Management Category IV

THE POSITION

This is mid-level professional work of more than average difficulty in city planning.

An employee in this class is responsible for performing professional work in city planning under general supervision. The employee conducts studies, compiles and analyzes factual materials and prepares parts or details of a comprehensive plan; and makes studies and field evaluations of land use and background data needed for zoning, site plan review and other planning activities. Employee exercises reasonable initiative and independent judgment in the performance of duties. Work performed is reviewed by an assigned supervisor in conferences with the employee, through direct observation of work while in progress and through evaluation of work products.

NOTE: The duties of this position will include all of those duties set forth in the official job description.

THE REQUIREMENTS

1. Have successfully graduated from an accredited college or university with a Bachelor's Degree in urban and regional planning, geography, architecture, or other field closely related to urban and regional planning.
2. Have at least two (2) years experience in actual planning work, at a responsible level, for a state, county or local government planning agency or private organization directly involved in land development or land use design functions. Depending on the position, some work experience or college level coursework in CAD and/or GIS may be required.
3. A Master's Degree in urban and regional planning or closely related field may be substituted for one (1) year of the experience requirement. Additional qualifying experience may be substituted on a year-for-year basis for the educational requirement.
4. American Institute of Certified Planners (AICP) certification is preferred.

THE EXAMINATION

Depending on the number of applicants and the quality of their education and experience, the examination may consist of one or more of the following tests: Evaluation of Training and Experience, Oral Interview, Written Examination, or other assessment method. Applicants must attain a minimum score of 70 in each part of the examination in order to qualify. All successful applicants will be required to pass a medical examination, including drug screening, prior to appointment.

NOTE: ALL APPLICANTS MUST COMPLETE ATTACHED SUPPLEMENTAL QUESTIONNAIRE AS WELL AS THE STANDARD EMPLOYMENT APPLICATION.

HOW TO APPLY

Application forms should be filled out completely and should clearly show that the minimum qualifications are met. Eligibility for hire may be based on a rating of the application; therefore, completeness and accuracy are of the utmost importance. Official City of Fort Lauderdale applications will be accepted and **received** at the Department of Human Resources, City Hall, 100 North Andrews Avenue - 3rd Floor, Fort Lauderdale, Florida, **open continuously until sufficient applications have been received.**

LS:02/07/05:Ann#105-545-09
LS:Ann#28-545-09:10/09/05:Sal Chg
PLM: 04/09/06:Sal Chg
Medical Group III

PLANNER II

Name _____

SSN _____

**CITY OF FORT LAUDERDALE
SUPPLEMENTAL EMPLOYMENT QUESTIONNAIRE
FOR PLANNER II (545-09)**

This application supplement is an integral part of the application process and must be completed together with the formal application in order for you to be considered as an applicant. Answer each question thoroughly. Please type or print legibly. ***Use extra sheets as necessary or desired.*** Failure to have experience in one or more of these areas **will not** disqualify you from competing for the position.

1. Do you possess a Bachelor's degree from an accredited four-year college or university? Yes ____ No ____

If "YES", indicate your major area of study in the space below.

2. Do you possess a Master's degree from an accredited four-year college or university? Yes ____ No ____

If "YES", indicate your major area of study in the space below.

3. Do you possess at least two (2) years experience in actual planning work, at a responsible level, for a state, county or local government planning agency or private organization directly involved in land development or land use design functions? Yes ____ No ____

4. Describe in detail your experience in urban design, development review and/or comprehensive planning. If you have been involved in any of the above, describe your experience in detail (step-by-step).

5. Give an example of the most "complex" project or assignment you have had. How did you address it? What steps were taken to complete it? What was the outcome?

MY SIGNATURE AFFIRMS THAT ALL INFORMATION CONTAINED IN THIS SUPPLEMENTAL QUESTIONNAIRE IS TRUE TO THE BEST OF MY KNOWLEDGE AND THAT I UNDERSTAND THAT ANY MISSTATEMENT OF FACT MAY RESULT IN DISQUALIFICATION OR DISMISSAL.

SIGNATURE

DATE

(SIGNATURE NOT REQUIRED IF ATTACHED TO EMPLOYMENT APPLICATION AND SUBMITTED ELECTRONICALLY THROUGH THE CITY'S ON-LINE APPLICATION WEBSITE)